

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the

LIST OF VACANT POSITIONS as of APRIL 2018 RESOURCE DATA ANALYSIS BRANCH - (9) Vacant Position/s

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	CSC Minimum Requirement	One (1) Administrative	NAMRIAB-		Php	Completion of two (2) years	1 year of	4 hours of	CS Sub- Profession	Office of the
	Competency-Based Qualification Standard	Addinistrative Aide VI (Clerk III)	ADA6-14- 2014	SG 6	14,340.00	studies in college	relevant experience	relevant training	al 1st Level of Eligibility	Dir., RDAB
1	Technical Competencies required	Possesses basic tec Has the ability to pe								
	JOB DESCRIPTION:	 Records and com Disseminates clie Schedules and co Prepares minutes Drafts routine bu Coordinates with purposes. Conducts researc Performs other ta 	nt requests, pordinates m s of meeting siness corre different un th on policies	memos an neetings, ap spondence nits/offices a s, legislative	d other docu pointments, for review o and agencies e measures,	travel arrangements to concern travel arrangements from the superior. It is concerning programment to the superior and ENR related to the superior travels are superior.	ned divisions/unt. rams and active		ecific end-us	sers and
	CSC Minimum Requirement					Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training		
2	Competency-Based Qualification Standard	One (1) Remote Sensing Technologist II	NAMRIAB- RST2-4- 1998	SG 15	Php 29,010.00	Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	Preferably in application of Remote Sensing & GIS, natural resource surveys and related fields	Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Land Resource Data Analysis Division
	Technical Competencies required	Has the ability to pe Skills 3.) Environme					1.) Surveying	and Mappi	ng 2.) Remo	ote Sensing
	JOB DESCRIPTION:	Gathers remotely Assists in pre-pro Assists in the field Assists in the pre Assists in the pre Conducts researc Performs other re	cessing and d validation paration of paration of h related to	digital inte and accura preliminary map layouts the land co	rpretation o cy assessme and final lai s. over mappin	f satellite imageric ent of land cover c nd cover map and g.	es to generate lata.		maps.	

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No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	CSC Minimum Requirement					Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training		
3	Competency-Based Qualification Standard	One (1) Senior Remote Sensing Technologist	NAMRIAB- SRST-7- 1998	SG 18	Php 38,085.00	Preferably graduate of BS Marine Biology or BS Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of Remote Sensing and GIS, natural resource surveys and related fields and supervisory capacity		CS (Prof.) Second Level Eligibility	Physiography and Coastal Resources Division
	Technical Competencies required	Advance/Supervisory Natural Resource Data		mpetencies	on: 1.) Surv	reying and Mapping	2.) Remote S	Sensing Skill	s 3.) Enviro	nment and
		 Assists in the prepa Verifies and ensure relevant to coastal res Conducts pre-proce Conducts field valid species. Performs accuracy of the prepares final coast Conduct research a Performs other rela 	s the fidelity ource mapp ssing and d ation and as assessment all resource ctivities rela	of gathere ing. igital interp ssessment s and analysi maps and g ted to remo	d remotely-s retation of s survey of coa is of the data generates sta ote sensing a	atellite imageries to astal resources, incl a gathered in the fie atistics. application on Coast	generate Coa uding identific	astal Resour cation of cor	се Мар.	
	CSC Minimum Requirement					Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training		
4	Competency-Based Qualification Standard	One (1) Remote Sensing Technologist II	NAMRIAB- RST2-34- 1998	SG 15	Php 29,010.00	Preferably graduate of BS Marine Biology or BS Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of Remote Sensing and GIS, natural resource surveys and related fields	Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Physiography and Coastal Resources Division
	Technical Competencies required	Has the ability to perfo 3.) Environment and N				competencies: 1.)	Surveying and	d Mapping 2	.) Remote S	Sensing Skills
	JOB DESCRIPTION:	1. Gathers remotely set 2. Assists in the pre-pi 3. Assists in the field viseagrass species. 4. Assists in the conduits. Assists in the prepa 6. Assists in the resear 7. Performs other relations.	rocessing and ralidation and ractor of accuration of present of activities activities.	d digital int d assessme acy assessme eliminary ar s related to	terpretation ent surveys of ment and ana and final coast remote sens	of satellite imagerie of coastal resources lysis of the data ga cal resource maps a sing application on o	s to generate, including ide thered in the nd generation	coastal resentification of statistics of sta	ource map. of coral geno	

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No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	CSC Minimum Requirement Competency-Based Oualification Standard	One (1) Administrative Aide VI (Clerk III)	NAMRIAB- ADA6-21- 2004	SG 6	Php 14,340.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub- Profession al (1st Level Eligibilty)	Physiography and Coastal Resources Division
5	Technical Competencies required	Possesses basic techn Has the ability to perf							lesource Da	
	JOB DESCRIPTION:	 Records and compi Schedules and coor Prepares minutes of Coordinates with dipurposes. Conducts research Performs other task 	dinates mee f meeting. fferent units on policies,	etings, appo s/offices an legislative i	ointments, t d agencies o measures, a	ravel arrangement. concerning program nd ENR related con		es for speci	fic end-user	s and
	CSC Minimum Requirement		*			Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training		
	Competency-Based Qualification Standard	One (1) Senior Remote Sensing Technologist	NAMRIAB- SRST-25- 1998	SG 18	Php 38,085.00	Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of remote sensing and GIS, natural resource surveys of related fields	Preferably in Remote Sensing and GIS and basic GPS training	CS Profession al (2nd Level of Eligibility)	Land Classification Division
6	Technical Competencies required	Advance/supervisory t Natural Resource Data		mpetencies	on: 1) Surv	L eying and Mapping	2) Remote	I Sensing Ski	lls 3) Envir	onment and
	JOB DESCRIPTION:	1. Assists in the preparate Leads in the conduction 3. Leads the demarca areas for agricultural 4. Process and evaluate established standards 5. Prepares final land 6. Conducts quality/ar 7. Conducts verification classification. 8. Leads the preparate classification. 9. Formulates standar 10. Performs other results are conducted as a conducted as	ct of field su tion and est purposes. tes survey r classification curacy asse on/analysis a tion/plotting	arvey and nablishment eturns pert nap and essment che and prepare of technical procedures	napping for of concrete taining to lar survey repo ecking of the e correspond al description in land clas	monuments on the and classification and outs. Division's project of dences in response a activities in suppossification surveys a	e boundaries of related surventputs. To the clients of the legislation in the clients of the clients of the clients of the legislation in the clients of th	between cla eys in accor queries rela ve measure	essified forest	the

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	CSC Minimum Requirement					Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training		
7	Competency-Based Qualification Standard	Two (2) Remote Sensing Technologist II	NAMRIAB- RST2-39- 1998/ NAMRIAB- RST2-35- 1998	SG 15	Php 29,010.00	Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of remote sensing and GIS, natural resource surveys of related fields	Preferably in Remote Sensing and GIS and basic GPS training	CS Profession al (2nd Level of Eligibility)	Land Classification Division
	Technical Competencies required	Has the ability to perf 3) Environment and N				I competencies: 1)	Surveying ar	d Mapping	2) Remote	Sensing Skills
	JOB DESCRIPTION:	1. Gathers and compil 2. Assists in the condu 3. Assists in the dema areas for agricultural of the conduction of the preparation of the preparatio	uct of field so purposes. pration of suction aration of finaration/plottion on land class	urvey and restablishmervey returnal land clasing of techristics and clasing of techrosification ar	mapping for ent of concr s pertaining sification manical descript and related st	land classification a ete monuments on to land classification ap and survey repo tion in support to le tudies.	and other relation the boundarion and related rts	ated activition es between d surveys in	es. classified fo accordance	orestland and with the
	CSC Minimum Requirement	One (1) Administrative Aide VI (Clerk III)	NAMRIAB- ADA6-20- 2004	SG 6	Php 14,340.00	Completion of two (2) years studies in college	1 year of relevant	4 hours of relevant	CS Sub- Profession al (1st Level of	Land Classification Division
	Competency-Based Qualification Standard						experience	training	Eligibility)	
8		Possesses basic techni Has the ability to perfo								
	JOB DESCRIPTION:	 Records and compil Schedules and coor Prepares minutes of Coordinates with dipurposes. Conducts research of Performs other task 	dinates mee f meeting. fferent units on policies, l	etings, appo offices and egislative r	d agencies of measures, an	concerning program and ENR related con-		es for specil	fic end-usen	s and

NOTHING FOLLOWS ***



Map your Future with us!

NAMRIA-HRM-NRPS-FORM1.1-REV. 1

The National Mapping and Resource Information Authority (NAMRIA), an attached agency of the Department of Environment and Natural Resources, is mandated to act as the central mapping agency of the Philippine government. By 2020, NAMRIA's vision is to be a center of excellence, building a geospatially-empowered Philippines.

APPLICATION GENERAL GUIDELINES

- 1. The required documents shall be submitted in **HARD AND ELECTRONIC COPIES.** The hard copy shall be placed in a **long brown envelope** and shall be submitted to the Human Resource Management Section. Digital copies shall be emailed to **hrms@namria.gov.ph**.
- 2. The original copy of photocopied document shall be presented to HR for authentication.
- 3. External applicants shall download and accomplish the **Applicant's Qualification form**

(http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx) and email it along with the required documents to abovementioned email address with **APPLICATION FOR (POSITION- DIVISION)** as email subject.

- All applicants shall be required to submit the **APPLICATION CHECKLIST** (included in posting attachment)
- 5. Only applications submitted on time and with complete documentary requirements shall be accepted.
- Applications shall only be accepted from 1:00PM to 5:00PM.
- 7. The Personal Data Sheet (PDS) and other documentary requirements shall only be used for the position applied for. Applicants may apply for a **maximum of three (3) positions**.
- 8. A **Client Request Form** shall be accomplished for any correction in the PDS or provision of additional attachment to submitted application.
- 9. The application documents in hard and digital copies shall be **retained** for a period of **one (1) year**; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

For queries, applicants may contact HRMS at 8105458



LIST OF VACANT POSITIONS as of APRIL 2018

NAMRIA-HRM-NMSP-FORM3-REV. 0

Map your Future with us.

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All qualified applicants are invited to submit the following application documents to the Human Resource Management Section (HRMS), 2F NAMRIA Main Bldg., Lawton Ave. Fort Andres Bonifacio, Taguig City, and email electronic copy at hrms@namria.gov.ph

1. Application letter, indicating the position being applied for and its corresponding item number addressed to:

Dr. PETER N. TIANGCO, CESO I Administrator, NAMRIA

- 2. Properly accomplished Personal Data Sheet (CS Form 212 Revised 2017); NAMRIA employees are required to update their Electronic PDS (EPDS) account in http://192.168.8.16/epds;
- 3. Work Experience Sheet (CSC Form No. 212) (csc.gov.ph)
- 4. Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
- 5. Application Documents: Photocopies of Certificates of Trainings Attended; Certificate/s of Previous Employment; Civil Service Commission-Authenticated Career Service Eligibility (as needed); Photocopy of Valid Professional Regulation Commission (PRC) License (as needed); and
- 6. Photocopies of College Diploma and Transcript of Records (TOR).

Deadline of submission is on: APR 2 4 2018	
APR 1 0 2018	CONCEPCION A. BRINGAS Chief, Administrative Division
Posted Date:	
Posted by:	USEC PETER N. TIANGCO, PhD. Administrator



APPLICATION CHECKLIST APPLICATION CHECKLIST



HRMS

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Checklist	shall be submitted to HRMS for their verification	Checklist shall be submitted to HRMS for their verification
	application Letter (indicating the position being applied for and its corresponding item number)	Application Letter (indicating the position being applied for and its corresponding item number)
	PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 1017); csc.gov.ph	2 PERSONAL DATA SHEET (PDS) (CS Form 212 Revised
	Vork Experience Sheet (CSC Form No. 212)* (csc.gov.ph)	3 Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph)
<u></u> с	Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government Employees)	4 Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
5 P	hotocopies of the following:	5 Photocopies of the following:
	College/High school 5.2 Transcript of Records Oiploma (TOR)	5.1 College/High school 5.2 Transcript of Records (TOR)
L R	Valid Professional Regulation Commission PRC) License* 5.4 CSC - Authenticated Career Service Eligibility*	5.3 Valid Professional S.4 CSC - Authenticated Career Service Eligibility* (PRC) License*
	Certificate/s of 5.6 Service Record*	5.5 Certificate/s of Previous Employment* 5.6 Service Record*
	Certificates of Trainings 5.8 Certificate of Award/Recognition conferred by recognized and prestigious awarding bodies *	5.7 Certificates of Trainings Attended* 5.8 Certificate of Award/Recognition conferred by recognized and prestigious awarding bodies *
* If applicab	ole .	* If applicable
	HRMS (signature)	HRMS (signature)
		Carried Res
	APPLICATION CHECKLIST	APPLICATION CHECKLIST
Checklist	APPLICATION CHECKLIST t shall be submitted to HRMS for their verification	APPLICATION CHECKLIST Checklist shall be submitted to HRMS for their verification
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1 A a	t shall be submitted to HRMS for their verification Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for
1 A a 2 P 2	t shall be submitted to HRMS for their verification Application Letter (indicating the position being applied for and its corresponding item number)	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for and its corresponding item number) 2 PERSONAL DATA SHEET (PDS) (CS Form 212 Revised
1 A a 2 P 2 3 W 4 P C	Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for and its corresponding item number)
1 A a 2 P 2 3 W 4 P C e	Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for and its corresponding item number) 2 PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 3 Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) 4 Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government
1 A a 2 P 2 3 W 4 P C e 5 P 5.1 C	Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for and its corresponding item number) 2 PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 3 Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) 4 Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
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1 A A a a 2 P 2 2 3 W 4 P C e e 5 P 5.1 C D 5 C D 5 C D 5 C D C D 5 C D C D C D	Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees) Photocopies of the following: College/High school Oiploma Solution Toronto Silving State of Silving	Checklist shall be submitted to HRMS for their verification 1 Application Letter (indicating the position being applied for and its corresponding item number) 2 PERSONAL DATA SHEET (PDS) (CS Form 212 Revised) 3 Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) 4 Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees) 5 Photocopies of the following: 5.1 College/High school Diploma 5.2 Transcript of Records (TOR) 5.3 Valid Professional Regulation Commission (PRC) License* 5.5 Certificate/s of 5.6 Service Record*

HRMS