Map your Future with us.

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

All **qualified applicants** are invited to **submit the following required application documents to the Human Resource Management Section (HRMS), 2F NAMRIA Main Bldg., Lawton Ave. Fort Andres Bonifacio, Taguig City** and **email electronic copy at namria.hrms@gmail.com**

1. **Application letter, indicating the position being applied for and its corresponding item number addressed to:**

Dr. PETER N. TIANGCO, CESO I
Administrator, NAMRIA

2. **Properly accomplished Personal Data Sheet (CS Form 212 Revised 2017); NAMRIA employees are required to update their Electronic PDS (EPDS) account in http://192.168.8.16/epds;**

3. **Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)**

4. **Application Documents: Photocopies of Certificates of Trainings Attended; Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities; Civil Service Commission-Authenticated Career Service Eligibility (as needed); Photocopy of Valid Professional Regulation Commission (PRC) License (as needed); and**

5. **Photocopies of College Diploma and Transcript of Records (TOR).**

Deadline of submission is on: FEB 09 2018 .

GENERAL GUIDELINES:

To access the **EPDS**, applicants shall use their **iMail Account (Username and Password)**. For queries applicant may contact the HRMS at 810 5458

For the purpose of certifying the authenticity of photocopied documents, applicants are adivsed to **present** their **ORIGINAL copies** only to an **authorized HR Management Officer.**

Only those who submitted **COMPLETE documents** will undergo deliberation process

Furthermore, **EXTERNAL APPLICANTS** are required to accomplish **Applicant's Qualification Form** downloaded at: **http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx** **and** **email it at namria.hrms@gmail.com**

Only **Qualifed Next-in-Rank applicants** who have **submitted their pertinet documents** will be included in the deliberation process

Approved by:

Concepcion A. Bringas
Chief, Administrative Division

Posted Date: FEB 02 2018

Posted by:_____

1st Validation (5th day of posting) by:_____

2nd Validation (10th day of posting) by:_____

LOVP- 2018-0002

Dr. PETER N. TIANGCO, CESO I
Administrator

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of

LIST OF VACANT POSITIONS as of JANUARY 2018
GEOSPATIAL INFORMATION SYSTEMS MANAGEMENT BRANCH - (4) Vacant Position/s

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Requirement	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	**One (1) Information Systems Analyst III**	NAMRIAB-INFOSA3-5-1998	SG 19	Php 42,099.00	CSC Minimum Requirement	Bachelor's Degree relevant to the job	2 years of relevant experience	8 hours of relevant training	Career Service (Professional)	Geospatial Database Management Division
					Competency-Based Qualification Standard	Bachelor's Degree relevant to the job or Bachelor's Degree with twelve (12) units relevant to the job	Two (2) years experience in database management and GIS	8 hrs of training in Database Management and GIS		
	Technical Competencies required	Advance technical competencies on: 1) Database Creation, Build-up and Integration 2) System Research and Analysis 3) Database/System Design								
	Job Description:	1. Leads in the creation, build-up, and integration of data into the enterprise databases, metadatabases and data catalogues 2. Leads the information system research and analysis activities 3. Leads the database design activities								
2	**Two (2) Information System Analyst II**	NAMRIAB-INFOSA2-3-1998, NAMRIAB-INFOSA2-1-1998	SG 16	Php 31,765.00	CSC Minimum Requirement	Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training	Career Service (Professional)	Geospatial Database Management Division
					Competency-Based Qualification Standard	Bachelor's Degree relevant to the job or Bachelor's Degree with twelve (12) units relevant to the job	One (1) year experience in database management and GIS	4 hrs of training in Database Management and GIS		
	Technical Competencies required	Advance technical competencies on: 1) Database Creation, Build-up and Integration 2) System Research and Analysis and, Intermediate technical competency in Database/System Design								
	Job Description:	1. Leads in the creation, build-up, and integration of data into the enterprise databases, metadatabases and data catalogues 2. Leads the information system research and analysis activities 3. Writes and reviews the database/system design documents								
11	**One (1) Engineer II**	NAMRIAB-ENG2-24-1998	SG 16	Php 31,765.00	CSC Minimum Requirement	Bachelor's Degree in Engineering relevant to the job	1 year of relevant experience	4 hours of relevant training	RA 1080	Geospatial Information & Communications Technology Division
					Competency-Based Qualification Standard	Graduate of any Engineering Course preferably ECE or EE.	1 year experience in network maintenance/ installation or computer system operation	4 hours training in network installation and computer system operation or other ICT related training.		

Technical Competencies required	A. Intermediate technical competencies on: 1) Information System Research 2) Information and Communication Technology Resource Management B. Has the ability to perform / execute the following technical competencies: 1) Database Build-up, Integration and Maintenance 2) Computer Program Development 3) System Analysis and Design	
Job Description:	1. Collects, organizes/synthesizes, analyzes, and presents relevant data. 2. Designs the research/survey questionnaire and drafts research reports. 3. Complies with set of research instructions and established parameters. 4. Installs ICT resources in proper configuration usable for the applications. 5. Provides help-desk services to ICT client using skills to remotely remedied usual ICT operation problems. 6. Provides on-site operational assistance to assist users on ICT-related problems. 7. Conducts preventive and corrective maintenance of ICT resources to prevent system breakdown and continuous system operation respectively, and prepares reports (TIR) to keep record of system history performance log. 8. Conducts ICT resource planning and research for an effective utilization. 9. Undertakes analysis and prepares inventory report on ICT resources to update changes in system's counts and specifications. 10. Performs other related task as may assigned by the Supervisor	
	*** **NOTHING FOLLOWS** ***	