



## LIST OF VACANT POSITIONS as of JUNE 2017

NAMRIA-HRM-NRSP-Form1 Rev. 0

*Map your Future with us!*

**The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.**

All qualified applicants are invited to submit the following required application documents to the Human Resource Management Section (HRMS) or e-mail scanned copies at [hrms@namria.gov.ph](mailto:hrms@namria.gov.ph)

1. Application letter, indicating the vacant position being applied for and its corresponding item number addressed to:

**Dr. PETER N. TIANGCO, CESO I**  
**Administrator, NAMRIA**

2. Duly accomplished Personal Data Sheet (PDS), CS Form 212 Revised 2017; NAMRIA employees are required to update their Electronic PDS (ePDS).

3. For government employees: photocopies of applicant's recent Performance Evaluation System (PES) Form for the last two (2) rating periods;

4. Application Documents: Photocopies of Training Certificate/s Attended; Service Record; Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities; Civil Service Commission CSC-Authenticated Career Service Eligibility; Photocopy of Valid Professional Regulation Commission (PRC) License; and


5. Photocopies of College Diploma and Transcript of Records (TOR).

6. For the purpose of duly certifying the authenticity of submitted documents, applicants are advised to present the ORIGINAL document/s to the certifying HR Management Officer. Submission of applications or additional documents beyond the specified deadline shall not be considered by the HRMS. Only applicants who submitted COMPLETE documents will be screened.

7. **EXTERNAL APPLICANTS** are required to accomplish the Applicant's Qualification (AQ) Form which can be downloaded at <http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx> and send it to [hrms@namria.gov.ph](mailto:hrms@namria.gov.ph)

**6. Deadline of submission of application/s and required documents is on: JUN 16 2017**

For queries, applicants may contact HRMS at 8105458

  
Concepcion A. Bringas  
Chief, Administrative Division

Approved by:

  
**DR. PETER N. TIANGCO, CESO I**  
Administrator

Posted by: \_\_\_\_\_

Date: JUN 01 2017 \_\_\_\_\_

1<sup>st</sup> Validation (5<sup>th</sup> day of posting) by: \_\_\_\_\_

2<sup>nd</sup> Validation (10<sup>th</sup> day of posting) by: \_\_\_\_\_

LOVP 2017-0004



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**(REPOSTING) LIST OF VACANT POSITIONS as of MAY 2017**  
**MAPPING AND GEODESY BRANCH - (3) Vacant Position/s**

**NOTE: PREVIOUS APPLICANTS NEED NOT APPLY**

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Requirement	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	One (1) Enginer IV	NAMRIAB-ENG4-2-1998	SG 22	Php 52,783.00	CSC Minimum Requirement	Bachelor's Degree in Engineering relevant to the job	3 years of relevant experience	16 hours of relevant training	RA 1080	Photogrammetry Division
					Competency-Based Qualification Standard	Preferably Bachelor's Degree in Geodetic Engineering or other related engineering courses	Four (4) years in field survey including data processing, and extends experience and Two (2) years responsible leadership in the operation and management of surveying activities in the field of Photogrammetry	Eighty (80) hours relevant training and seminars	RA 1080 (Engineer)	
	Leadership Competencies	Advance leadership competencies on: 1.) Leading People 2.) People Performance Management 3)People Development 4) Grievance Handling/Administrative Discipline; Possesses basic technical competencies on: 1.) Geodetic Survey 2.) Reprography and Printing								
	Technical Competencies required	Advance technical competencies on: 1.) Photogrammetric Mapping 2.) Cartographic Enhancement Possesses basic technical competencies on: 1.) Geodetic Survey 2.) Reprography and Printing								
	Job Description:	1. Assists the division chief in the planning and execution of all photogrammetric works (Digital Line Mapping, Image processing and enhancement and modelling). 2. Plans and prepares daily workloads of his section and assignments and supervises production of orthophoto/image maps, mosaics and line maps. 3. Leads in the formulation and conduct of research programs to improve work operation. 4. Prepares flight design and other necessary documents prior to aerial photographic mission. 5. Maintains the large scale topographic and database. 6. Updates map design in accordance to international standards for topographic and thematic map. 7. Reviews and enhances maps before submission to higher supervisors. 8. Guides and instructs lower level cartographers in the compilation and design of topographic and thematic maps. 9. Provides suitable training program for the advancement of subordinates.								
2	One (1) Enginer III	NAMRIAB-ENG3-9-1998	SG 19	Php 39,151.00	CSC Minimum Requirement	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	RA 1080	Photogrammetry Division
					Competency-Based Qualification Standard	Bachelor's Degree in Geodetic Engineering or other related engineering courses	At least three (3) years in field survey including data processing, and extends experience and responsible leadership in the operation & mgt of surveying activities in the field Photogrammetry	Forty (40) hours relevant training and seminars	RA 1080 (Engineer)	

	Technical Competencies required	Advance technical competencies on: 1.) Photogrammetric Mapping 2.) Cartographic Enhancement Possesses basic technical competencies on: 1.) Geodetic Survey 3.) Reprography and Printing									
	Job Description:	1. Assists in the planning and execution of all photogrammetric works of the division (Digital Line Mapping, Image processing and enhancement and modelling). 2. Performs pre-selection of photo control and tie points and execute aerial triangulation measurements and adjustments. 3. Assists in the review of projects and data analysis both for aerial triangulation and digital terrain model generation. 4. Schedules jobs to be done in a multi-terminal user environment for optimum utilization of the computer hardware. 5. Supervises laboratory processing of aerial photography films and prints. 3. Guides and instructs lower level cartographers in the compilation and design of topographic and thematic maps. 4. Updates map design in accordance to international standards for topographic and thematic map. 5. Reviews and enhances maps before submission to higher supervisors.									
5	One (1) Enginer III	NAMRIAB- ENG3-7- 1998	SG 19	Php 39,151.00	CSC Minimum Requirement	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	RA 1080	Cartography Division (CD)	
					Competency-Based Qualification Standard	Bachelor's Degree in Geodetic Engineering, Civil and other related engineering fields	At least three (3) years relevant experience and knowledgeable in the operation & development of mapping and cartographic activities	Forty (40) hours relevant training and seminars	RA 1080 (Engineer)		
	Technical Competencies required	Advance technical competencies on: 1.) Cartographic Enhancement Possesses basic technical competencies on: 1.) Geodetic Survey 2.) Photogrammetric Mapping 3.) Reprography and Printing									
	Job Description:	1. Updates map design in accordance to international standards for topographic and thematic map. 2. Guides and instructs lower level cartographers in the compilation and design of topographic and thematic maps. 3. Reviews and enhances maps before submission to higher supervisors. 4. Devises new work procedures and methods for application in the unit 5. Performs other task as deemed necessary by the division chief/immediate supervisor									
			***	NOTHING FOLLOWS			***				