



LIST OF VACANT POSITIONS as of (June 2017)

NAMRIA-HRM-NRPS-FORM1-REV. 2

Map your Future with us!

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

All qualified applicants are invited to submit the following required **application documents** to the Human Resource Management Section (HRMS) and **e-mail scanned** copies at **hrms@namria.gov.ph** and **hr_pmds@yahoo.com**

1. **Application letter**, indicating the position being applied for and its corresponding item number addressed to:

Dr. PETER N. TIANGCO, CESO I
Administrator, NAMRIA

2. Duly accomplished **Personal Data Sheet (PDS)**(CS Form 212 Revised 2017) and **Work Experience Sheet** (Attachment to CS Form No. 212). NAMRIA employees are required to update their Electronic PDS (ePDS);

3. Photocopies of applicant's recent **Performance Evaluation System (PES)** Form for the last two (2) recent periods (if applicable);

4. **Application Documents:** Photocopies of the following: a) College Diploma b) Transcript of Records (TOR) c) Trainings Certificate/s Attended d) Service Record / Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities e) Civil Service Commission CSC-Authenticated Career Service Eligibility or Valid Professional Regulation Commission (PRC) License;

5. For the purpose of duly certifying the authenticity of submitted documents, applicants are advised to **present the ORIGINAL document/s** to the certifying HR Management Officer. Submission of applications or additional documents beyond the specified deadline shall not be considered by the HRMS. Only applicants who submitted COMPLETE documents will be screened.

6. **EXTERNAL APPLICANTS** are **required** to **accomplish the Applicant's Qualification (AQ) Form** which can be **downloaded** at:

<http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx>
and send it to **hrms@namria.gov.ph** and **hr_pmds@yahoo.com**

JUL 07 2017

7. **Deadline of submission of application/s and required documents is on:**_____.

For queries, applicants may contact HRMS at 8105458

CONCEPCION A. BRINGAS
Chief, Administrative Division

Approved by:

DR. PETER N. TIANGCO, CESO I
Administrator

Posted by:_____

Date: **JUN 23 2017**

1st Validation (5th day of posting) by:_____

2nd Validation (10th day of posting) by:_____

LOVP-2017-0005



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(POSTING/REPOSTING) LIST OF VACANT POSITIONS as of JUNE 2017
RESOURCE DATA ANALYSIS BRANCH - (12) Vacant Position/s

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	CSC Minimum Requirement	One (1) Administrative Aide VI (Clerk III)	NAMRIAB-ADA6-14-2014	SG 6	Php 13,851.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub-Professional 1st Level of Eligibility	Office of the Dir., RDAB
	Competency-Based Qualification Standard									
	Technical Competencies required									
	JOB DESCRIPTION:									
2	CSC Minimum Requirement	One (1) Remote Sensing Technologist II	NAMRIAB-RST2-42-1998	SG 15	Php 27,565.00	Bachelor's Degree relevant to the job Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	1 year of relevant experience Preferably in application of Remote Sensing & GIS, natural resource surveys and related fields	4 hours of relevant training Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Land Resource Data Analysis Division
	Competency-Based Qualification Standard									
	Technical Competencies required									
	JOB DESCRIPTION:									
3	CSC Minimum Requirement	Two (2) Remote Sensing Technologist II	NAMRIAB-RST2-2-1998, NAMRIAB-RST2-34-1998	SG 15	Php 27,565.00	Bachelor's Degree relevant to the job Preferably graduate of BS Marine Biology or BS Natural/ Physical Sciences or Engineering and other related courses	1 year of relevant experience Preferably in the application of Remote Sensing and GIS, natural resource surveys and related fields	4 hours of relevant training Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Physiography and Coastal Resources Division
	Competency-Based Qualification Standard									
	Technical Competencies required									
	JOB DESCRIPTION:									

NOTE: PRIOR APPLICANTS NEED NOT APPLY BUT MAY SUBMIT HIS/HER UPDATED DOCUMENTS

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	JOB DESCRIPTION:	1. Conducts data gathering and preparation of preliminary base/thematic maps. 2. Assists in documentation, validation and assessment during field surveys. 3. Processes field survey data based on specific data requirements 4. Prepares final maps and generates statistics with integrity. 5. Gathers remotely-sensed and Environment and Natural Resources (ENR) related data relevant to physiographic and coastal resources. 6. Assists in the pre-processing and visual/digital interpretation of remotely-sensed data on physiographic and coastal resources. 7. Assists in field validation and accuracy assessment to ensure quality of outputs derived from remote sensing data. 8. Conducts basic research on ENR related data based on recent developments. 9. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.								
4	CSC Minimum Requirement	One (1) Administrative Aide VI (Clerk III)	NAMRIAB-ADA6-21-2004	SG 6	Php 13,851.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub-Professional (1st Level Eligibility)	Physiography and Coastal Resources Division
	Competency-Based Qualification Standard									
	Technical Competencies required	Possesses basic technical competencies on: 1.) Remote Sensing Skills 2.) Environment and Natural Resource Data Analysis Has the ability to perform/execute the following technical competencies: Clerical/Secretarial/Executive Assistance Skills								
	JOB DESCRIPTION:	1. Assists in gathering of remotely-sensed data. 2. Downloads satellite imageries. 3. Assists in data gathering and data archiving of ENR data and other pertinent documents. 4. Assists in the preparation of metadata and other documentation requirements. 5. Performs other task related to Clerical/Secretarial/Executive Assistance as deemed necessary by the division chief/immediate supervisor.								
5	CSC Minimum Requirement	One (1) Remote Sensing Technologist II	NAMRIAB-RST2-9-1998	SG 15	Php 27,565.00	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS Professional (2nd Level of Eligibility)	Geo-spatial Integration Division
	Competency-Based Qualification Standard					Preferably graduate of BS Geodetic Engineering or BS Natural/Physical Sciences/Engineering and other related courses	Preferably in the application of remote sensing to natural resource surveys of related fields	Preferably in Remote Sensing and GIS and Basic GPS training within the last 5 years		
	Technical Competencies required	Has the ability to perform/execute the following technical competencies: 1) Surveying and Mapping 2) Remote Sensing Skills 3) Environment and Natural Resource Data Analysis								
	JOB DESCRIPTION:	1. Gather and compile ENR data from a variety of sources such as field observation and satellite imagery. Undertake data compilation and assist in data integration and analysis. 2. Conduct research on application of RS/GIS in mapping of Environment and Natural Resources (ENR) related studies. 3. Operate and maintain GIS system hardware software and various surveying instruments and equipment. 4. Conducts survey, mapping, pre-processing and interpretation/classification of RS data. 5. Has basic knowledge in surveying and mapping procedures. 6. Evaluates survey returns including accuracy assessment. 7. Conducts field validation and accuracy assessment of interpreted remotely sensed data. 8. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.								
6	CSC Minimum Requirement	One (1) Administrative Aide VI (Clerk III)	NAMRIAB-ADA6-22-2004	SG 6	Php 13,851.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub-Professional (1st Level of Eligibility)	Geo-spatial Integration Division
	Competency-Based Qualification Standard									
	Technical Competencies required	Possesses basic technical competencies on: 1) Remote Sensing Skills 2) Environment and Natural Resource Data Analysis Has the ability to perform/execute the following technical competencies: 1) Clerical/ Secretarial/ Executive Assistance Skills								
	JOB DESCRIPTION:	1. Assists in data gathering, compilation, archival and documentation of various thematic maps, geospatial database and all related concerns of the GI Division. 2. Assists in the encoding of metadata. Liaises with different units/offices and agencies programs and activities for specific requirements of end-users. Compiles records and other documents related to ICSU matters. 3. Liaises with other divisions, branch and partner agencies as regards to map and data preparation/integration. 4. Performs other related tasks as may be deemed necessary to carry out the above-mentioned activities.								
7	CSC Minimum Requirement	One (1) Senior Remote Sensing Technologist	NAMRIAB-SRST-1-1998	SG 18	Php 35,693.00	Bachelor's degree relevant to the job	2 years of relevant experience	8 hours of relevant training	CS Professional (2nd Level of Eligibility)	Land Classification Division
	Competency-Based Qualification Standard					Preferably graduate of Natural/Physical Sciences or Engineering and other related courses	Preferably in the application of remote sensing and GIS, natural resource surveys of related fields	Preferably in Remote Sensing and GIS and basic GPS training		

NOTE: PRIOR APPLICANTS NEED NOT APPLY BUT MAY SUBMIT HIS/HER UPDATED DOCUMENTS

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	Technical Competencies required	Advance/supervisory technical competencies on: 1) Surveying and Mapping 2) Remote Sensing Skills 3) Environment and Natural Resource Data Analysis								
	JOB DESCRIPTION:	1. Conducts field validation survey and mapping activities of the Division. 2. Supervises survey party by coordinating and monitoring the planning and execution of survey activities to ensure the efficient and effective conduct of surveys in the field. 3. Evaluates survey returns pertaining to land classification, and related surveys according to established standards to ensure accuracy of assessment conducted. 4. Prepares survey reports and maps by evaluating, processing and documenting land classification project reports including maintenance and control of records of all cases pertaining to land classification and related surveys. 5. Formulates and recommends technical standard, procedures, guidelines and criteria for the proper implementation land classification/swamp zonification and related activities. 6. Supervises reviews and evaluates the pre-processed remotely-sensed data and implementation of GIS activity. 7. Prepares ENR project proposals related to GIS supported projects. 8. Develops and recommends new GIS application, techniques and databases for GIS-supported ENR projects. 9. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.								
	CSC Minimum Requirement	Three (3) Remote Sensing Technologist II	NAMRIAB-RST2-25-1998, NAMRIAB-RST2-30-1998, NAMRIAB-RST2-40-1998	SG 15	Php 27,565.00	Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training	CS Professional (2nd Level of Eligibility)	Land Classification Division
	Competency-Based Qualification Standard					Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of remote sensing and GIS, natural resource surveys of related fields	Preferably in Remote Sensing and GIS and basic GPS training		
	Technical Competencies required	Has the ability to perform/execute the following technical competencies: 1) Surveying and Mapping 2) Remote Sensing Skills 3) Environment and Natural Resource Data Analysis								
8	JOB DESCRIPTION:	1. Conducts reconnaissance survey boundary in the implementation of land classification, mangrove swamp zonification and related survey. 2. Operates surveying instruments and equipment in preparing summaries, charts, tabulations or surveys and related data obtained in the implementation of land classification/swamp zonification survey. 3. Observes and establishes project control points by establishing concrete monuments indicative boundaries between classified forest lands and alienable disposable areas. 4. Assesses, validates and delineates/demarcates boundaries of various land use allocation by conducting census of the occupants within the area, compiling of land classification, including the inventory of existing vegetation such as timber and collection of other bio-physical data. 5. Processes field survey data related to land and coastal resources survey and mapping to assist the chief of party in preparing reports of completed projects. 6. Undertakes preliminary mapping by plotting individual survey notes, tracing and compiling same and preparing preliminary compilation. 7. Pre-processes remotely-sensed data. 8. Conducts visual and/or digital interpretation, field validation and accuracy assessment of interpreted remotely sensed data. 9. Prepares thematic maps such as forest/land cover, coastal resources, low-lying, forestland population maps and technical report. 10. Operates and maintains GIS system hardware, software and other related equipment. 11. Validates on the ground the general position of (Legal and Regulatory) ENR maps and documents the project activities. 12. Integrates and analyzes ENR geospatial data. 13. Assists in the development and establishments of ENR databases for GIS-supported projects. 14. Performs other related tasks as may be deemed necessary to carry out the above-mentioned activities.								
	CSC Minimum Requirement	One (1) Administrative Aide VI (Clerk III)	NAMRIAB-ADA6-20-2004	SG 6	Php 13,851.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub-Professional (1st Level of Eligibility)	Land Classification Division
	Competency-Based Qualification Standard									
	Technical Competencies required	Possesses basic technical competencies on: 1) Remote Sensing Skills 2) Environment and Natural Resource Data Analysis Has the ability to perform/execute the following technical competencies: 1) Clerical/ Secretarial/ Executive Assistance Skills								
9	JOB DESCRIPTION:	1. Assists in data gathering, compilation, archival and documentation of various thematic maps, geospatial database and all related concerns of the GI Division. 2. Assists in the encoding of metadata. Liaises with different units/offices and agencies programs and activities for specific requirements of end-users. Compiles records and other documents related to ICSU matters. 3. Liaises with other divisions, branch and partner agencies as regards to map and data preparation/integration. 4. Performs other related tasks as may be deemed necessary to carry out the above-mentioned activities.								
				***	NOTHING FOLLOWS		***			