

LIST OF VACANT POSITIONS as of (June 2017)

NAMRIA-HRM-NRPS-FORM1-REV. 2

Map your Future with us!

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

All qualified applicants are invited to submit the following required **application documents** to the Human Resource Management Section (HRMS) and e-mail scanned copies at hrms@namria.gov.ph and hr_pmds@yahoo.com

1. Application letter, indicating the position being applied for and its corresponding item number addressed to:

Dr. PETER N. TIANGCO, CESO I **Administrator, NAMRIA**

- 2. Duly accomplished Personal Data Sheet (PDS)(CS Form 212 Revised 2017) and Work Experience Sheet (Attachment to CS Form No. 212). NAMRIA employees are required to update their Electronic PDS (ePDS);
- 3. Photocopies of applicant's recent **Performance Evaluation System (PES)** Form for the last two (2) recent periods (if applicable);
- 4. **Application Documents:** Photocopies of the following: a) College Diploma b) Transcript of Records (TOR) c) Trainings Certificate/s Attended d) Service Record / Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities e) Civil Service Commission CSC-Authenticated Career Service Eligibility or Valid Professional Regulation Commission (PRC) License;
- 5. For the purpose of duly certifying the authenticity of submitted documents, applicants are advised to present the ORIGINAL document/s to the certifying HR Management Officer. Submission of applications or additional documents beyond the specified deadline shall not be considered by the HRMS.

Only applicants who submitted COMPLETE documents will I	pe screened.
6. EXTERNAL APPLICANTS are required to accomplish which can be downloaded at: http://www.namria.gov.ph/downloads/heand send it to hrms@namria.gov.ph	r/applicantqualificationform.xlsx
7. Deadline of submission of application/s and requi	red documents is on:
For queries, applicants may contact HRMS at 8105458	Approved by:
CONCEPCION A. BRINGAS	DR. PETER N. TIANGCO, CESO I

Posted by: 1st Validation (5th day of posting) by: 2nd Validation (10th day of posting) by:_ LOVP-2017-0005

TCONCEPCION A. BRINGAS Chief, Administrative Division



Map your Future with us!

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

(POSTING/REPOSTING) LIST OF VACANT POSITIONS as of JUNE 2017 RESOURCE DATA ANALYSIS BRANCH - (12) Vacant Position/s

No.		POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment	
	CSC Minimum Requirement Competency-Based Qualification Standard	One (1) Administrative Aide VI (Clerk III)	NAMRIAB- ADA6-14-2014		Php 13,851.00	Completion of two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	CS Sub- Professional 1st Level of Eligibility	Office of the Dir., RDAB	
1	Technical Competencies required JOB DESCRIPTION:	Has the ability to perform 1. Assists in gathering 2. Downloads satellite 3. Assists in data gather 4. Assists in the preparation 5. Coordinates with diff 6. Drafts routine busine	ossesses basic technical competencies on: 1.) Remote Sensing Skills 2.) Environment and Natural Resource Data Analysis las the ability to perform/execute the following technical competencies: Clerical/Secretarial/Executive Assistance Skills Assists in gathering remotely-sensed and ENR-related data. Downloads satellite imageries Assists in data gathering and compilation. Assists in the preparation of metadata and other documentation requirements. Coordinates with different units/offices and agencies programs and activities for specific end-users and purposes. Drafts routine business correspondence for review of superior. Performs other task related to Clerical/Secretarial/Executive Assistance as deemed necessary.								
	CSC Minimum Requirement	One (1)				Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training		Land	
2	Competency-Based Qualification Standard	One (1) Remote Sensing Technologist II	NAMRIAB- RST2-42-1998	SG 15	Php 27,565.00	Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	Preferably in application of Remote Sensing & GIS, natural resource surveys and related fields	Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Land Resource Data Analysis Division	
	Technical Competencies required	Has the ability to perfo		wing tech	nical compete	encies: 1.) Surveyin	g and Mapping 2	.) Remote Sensin	g Skills 3.) Enviro	nment and	
	JOB DESCRIPTION:	Jatural Resource Data Analysis Undertakes acquisition of optical and radar images. Conducts image processing for Land Cover mapping requirements. Formulates and recommends policies, guidelines, standard specifications regarding land cover mapping. Manages land cover maps, databases, catalogues and other resource information. Monitors and conducts change detection and related studies. Conducts applied research and development on land cover and resource mapping. Provides client-based services on land cover mapping. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.									
	CSC Minimum Requirement					Bachelor's Degree relevant to the job	1 year of relevant experience	4 hours of relevant training			
3	Competency-Based Qualification Standard	Two (2) Remote Sensing Technologist II	NAMRIAB- RST2-2-1998, NAMRIAB- RST2-34-1998	SG 15	Php 27,565.00	Preferably graduate of BS Marine Biology or BS Natural/ Physical Sciences or Engineering and other related courses	Preferably in the application of Remote Sensing and GIS, natural resource surveys and related fields	Preferably in Remote Sensing, GIS and basic GPS training	CS (Prof.) Second Level Eligibility	Physiography and Coastal Resources Division	
	recinited competencies	Has the ability to perfor Natural Resource Data	뭐 없을 때문에게 뭐하고 말 보다고 있는 아이를 가고 있다.	wing techn	ical compete	ncies: 1.) Surveyin	g and Mapping 2) Remote Sensing	g Skills 3.) Enviro	nment and	

NOTE: PRIOR APPLICANTS NEED NOT APPLY BUT MAY SUBMIT HIS/HER UPDATED DOCUMENTS

-										
No.		POSITION	Unique Item No.	Salary Grade	per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignmen
	JOB DESCRIPTION:	1. Conducts data gath 2. Assists in documen 3. Processes field surv 4. Prepares final maps 5. Gathers remotely-se 6. Assists in the pre-pi 7. Assists in field valid 8. COnducts basic res 9. Performs other relai	tation, validation an ey data based on sp and generates stat ensed and Environm rocessing and visual ation and accuracy earch on ENR relate	d assessmo pecific data istics with ent and Na /digital int assessmen d data bas	ent during fice requirement integrity. The attract Resorute repretation of the ensure que on recent	eld surveys. ts ices (ENR) related d fremotely-sensed o juality of outputs de developments.	lata on physiogra erived from remot	phic and coastal te sensing data.		; ,
	CSC Minimum	One (1)	1		T	Completion of			CS Sub-	Physiograph
	Requirement Competency-Based Qualification Standard	Administrative Aide VI (Clerk III)	NAMRIAB- ADA6-21-2004	SG 6	Php 13,851.00	two (2) years studies in college	1 year of relevant experience	4 hours of relevant training	Professional (1st Level Eligibilty)	and Coasta Resources Division
4	Technical Competencies required	Possesses basic techni								1
	JOB DESCRIPTION:	Has the ability to perform 1. Assists in gathering 2. Downloads satellite 3. Assists in data gather 4. Asists in the prepara 5. Performs other task	of remotely-sensed imageries. ering and data archi ation of metadata ar	data. ving of EN nd other do	R data and o	other pertinent docu	ments.			or.
	CSC Minimum Requirement					Bachelor's degree relevant to the job	1 year of relevant experience	4 hours of relevant training		
	Competency-Based Qualification Standard	One (1) Remote Sensing Technologist II	NAMRIAB- RST2-9-1998	SG 15	Php 27,565.00	Preferably graduate of BS Geodetic Engineering or BS Natural/ Physical Sciences/	Preferably in the application of remote sensing to natural resource	Preferably in Remote Sensing and GIS and Basic GPS training within the last 5 years	Eligibility)	Geo-spatia Integration Division
5			8			Engineering and other related courses	surveys of related fields			
5	Technical Competencies required	Has the ability to perfor Natural Resource Data		wing techi	nical compete	and other related courses	related fields	2) Remote Sensin	g Skills 3) Envir	onment and
5			Analysis ENR data from a varis, application of RS/G n GIS system hardw apping, pre-processis in surveying and m arns including accuration and accuracy as	iety of sou IS in mappare software software ang and interapping pro acy assess ssessment	pring of Environment and various control of Environment and various control of Environment and the Environ	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrur lassification of RS ded remotely sensed	related fields and Mapping 2 and satellite image Resources (ENR) ments and equiprata.	ery. Undertake da) related studies. nent.		
5	required	1. Gather and compile I integration and analysis 2. Conduct research on 3. Operate and maintai 4. Conducts survey, ma 5. Has basic knowledge 6. Evaluates survey retr 7. Conducts field valida 8. Performs other relate One (1) Administrative	Analysis ENR data from a varis, application of RS/G n GIS system hardw apping, pre-processis in surveying and m arns including accuration and accuracy as	iety of sou IS in mappare software software ang and interapping pro acy assess ssessment	pring of Environment and various control of Environment and various control of Environment and the Environ	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrur lassification of RS ded remotely sensed arry out the above recompletion of two (2) years studies in	related fields J and Mapping 2 Ind satellite image Resources (ENR) ments and equipr ata. data. mentioned activiti 1 year of relevant	ery. Undertake da) related studies. nent. ies. 4 hours of relevant	CS Sub- Professional (1st Level of	Geo-spatia Integration
	required JOB DESCRIPTION: CSC Minimum Requirement Competency-Based Qualification Standard	Natural Resource Data 1. Gather and compile I Integration and analysis 2. Conduct research on 3. Operate and maintai 4. Conducts survey, ma 5. Has basic knowledge 6. Evaluates survey retr 7. Conducts field valida 8. Performs other relate One (1) Administrative Aide VI (Clerk III)	Analysis ENR data from a variation of RS/G application of RS/G n GIS system hardw uppling, pre-processin in surveying and m urns including accuration and accuracy and d tasks as may be of NAMRIAB- ADA6-22-2004	IS in mappiare software software software gand into the tapping produce assess seessment deemed ne	prices such as pring of Environment and various control of interprete coessary to company to the coessary to company to the coessary to company the coessary to company the coessary to company the coessary to company the coessary to coessary to company the coessary to coessary to coessary to coessary to coessary to coessary to coessary the coessar	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrur lassification of RS ded remotely sensed arry out the above recompletion of two (2) years studies in college	related fields g and Mapping 2 nd satellite image Resources (ENR) ments and equipr ata. data. mentioned activiti 1 year of relevant experience	ery. Undertake da) related studies. nent. ies. 4 hours of relevant training	CS Sub- Professional (1st Level of Eligibility)	nd assist in data
	required JOB DESCRIPTION: CSC Minimum Requirement Competency-Based	1. Gather and compile I integration and analysis 2. Conduct research on 3. Operate and maintai 4. Conducts survey, ma 5. Has basic knowledge 6. Evaluates survey retr 7. Conducts field valida 8. Performs other relate One (1) Administrative Aide VI (Clerk	Analysis ENR data from a variation of RS/Gradia System hardways ping, pre-processing in surveying and mariation and accuracy and tasks as may be converted to the system of RS/Gradian	IS in mapping program and interpretation of the second of	ping of Environment and various coedures. The coedures of interprete coessary to cae php 13,851.00 e Sensing Sk	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrur lassification of RS dear remotely sensed early out the above recompletion of two (2) years studies in college	related fields g and Mapping 2 nd satellite image Resources (ENR) ments and equipr ata. data. mentioned activiti 1 year of relevant experience t and Natural Res	ery. Undertake da) related studies. nent. 4 hours of relevant training	CS Sub- Professional (1st Level of Eligibility)	Geo-spatia Integration
5	required JOB DESCRIPTION: CSC Minimum Requirement Competency-Based Qualification Standard Technical Competencies	Natural Resource Data 1. Gather and compile I integration and analysis 2. Conduct research on 3. Operate and maintai 4. Conducts survey, ma 5. Has basic knowledge 6. Evaluates survey rett 7. Conducts field valida 8. Performs other relate One (1) Administrative Aide VI (Clerk III) Possesses basic technic	Analysis ENR data from a variation of RS/G no GIS system hardways pping, pre-processing in surveying and murns including accuration and accuracy and tasks as may be converted to the converted task	IS in mapping program software software software software software software seemed new s	prices such as poing of Environment and vario coedures. The price coessary to compare the coessary to	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrurillassification of RS dear remotely sensed earry out the above recompletion of two (2) years studies in college fills 2) Environment encies: 1) Clerical/ Sion of various them.	related fields g and Mapping 2 Ind satellite image Resources (ENR) ments and equipr ata. data. mentioned activiti 1 year of relevant experience t and Natural Resources tecretarial/ Executatic maps, geospices programs and ata preparation/in	ery. Undertake dad of related studies. nent. 4 hours of relevant training source Data Analy tive Assistance Statial database and activities for spec-	CS Sub- Professional (1st Level of Eligibility) /sis kills	Geo-spatial Integration Division
	required JOB DESCRIPTION: CSC Minimum Requirement Competency-Based Qualification Standard Technical Competencies required	Natural Resource Data 1. Gather and compile I integration and analysis 2. Conduct research on 3. Operate and maintai 4. Conducts survey, ma 5. Has basic knowledge 6. Evaluates survey rete 7. Conducts field valida 8. Performs other relate One (1) Administrative Aide VI (Clerk III) Possesses basic technic Has the ability to perfor 1. Assists in data gather Division. 2. Assists in the encodir Compiles records and of 3. Liaises with other div	Analysis ENR data from a variation of RS/G no GIS system hardways pping, pre-processing in surveying and murns including accuration and accuracy and tasks as may be converted to the converted task	IS in mapping program software software software software software software seemed new s	prices such as poing of Environment and vario coedures. The price coessary to compare the coessary to	and other related courses encies: 1) Surveying field observation a comment and Natural us surveying instrurillassification of RS dear remotely sensed earry out the above recompletion of two (2) years studies in college fills 2) Environment encies: 1) Clerical/ Sion of various them.	related fields g and Mapping 2 Ind satellite image Resources (ENR) ments and equipr ata. data. mentioned activiti 1 year of relevant experience t and Natural Resources tecretarial/ Executatic maps, geospices programs and ata preparation/in	ery. Undertake dad of related studies. nent. 4 hours of relevant training source Data Analy tive Assistance Statial database and activities for spec-	CS Sub- Professional (1st Level of Eligibility) /sis kills	Geo-spatia Integration Division

NOTE: PRIOR APPLICANTS NEED NOT APPLY BUT MAY SUBMIT HIS/HER UPDATED DOCUMENTS

No.		POSITION	Unique Item No.	Salary Grade		Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	Technical Competencies required	Advance/supervisory t	echnical competenci	es on: 1) S	Surveying and	d Mapping 2) Rem	ote Sensing Skills	3) Environmen	t and Natural Re	source Data
	JOB DESCRIPTION:	Analysis 1. Conducts field validation survey and mapping activities of the Division. 2. Supervises survey party by coordinating and monitoring the planning and execution of survey activities to ensure the efficient and effective conduct of surveys in the field. 3. Evaluates survey returns pertaining to land classification, and related surveys according to established standards to ensure accuracy of assessment conducted. 4. Prepares survey reports and maps by evaluating, processing and documenting land classification project reports including maintenance and control of records of all cases pertaining to land classification and related surveys. 5. Formulates and recommends technical standard, procedures, guidelines and criteria for the proper implementation land classification/swamp zonification and related activities. 6. Supervises reviews and evaluates the pre-processed remotely-sensed data and implementation of GIS activity. 7. Prepares ENR project proposals related to GIS supported projects. 8. Develops and recommends new GIS application, techniques and databases for GIS-supported ENR projects. 9. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.								
	CSC Minimum Requirement					Bachelor's degree relevant	relevant	4 hours of relevant		
	Competency-Based Qualification Standard	Three (3) Remote Sensing Technologist II	NAMRIAB- RST2-25-1998, NAMRIAB- RST2-30-1998, NAMRIAB- RST2-40-1998	SG 15	Php 27,565.00	to the job Preferably graduate of Natural/ Physical Sciences or Engineering and other related courses	experience Preferably in the application of remote sensing and GIS, natural resource surveys of related fields	training Preferably in Remote Sensing and GIS and basic GPS training	CS Professional (2nd Level of Eligibility)	Land Classification Division
	Technical Competencies required	Has the ability to perfo Natural Resource Data		wing techr	nical compete	encies: 1) Surveying	and Mapping 2) Remote Sensin	g Skills 3) Envir	onment and
8	1. Conducts reconnalssance survey boundary in the implementation of land classification, mangrove swamp zonification and related survey. 2. Operates surveying instruments and equipment in preparing summaries, charts, tabulations or surveys and related data obtained in the im of land classification/swamp zonification survey. 3. Observes and establishes project control points by establishing concrete monuments indicative boundaries between classified forest lands alienable disposable areas. 4. Assesses, validates and delineates/demarcates boundaries of various land use allocation by conducting census of the occupants within the compiling of land classification, including the inventory of existing vegetation such as timber and collection of other bio-physical data. 5. Processes field survey data related to land and coastal resources survey and mapping to assist the chied of party in preparing reports of compositions. 6. Undertakes preliminary mapping by plotting individual survey notes, tracing and compiling same and preparing preliminary compilation. 7. Pre-processes remotely-sensed data. 8. Conducts visual and/or digital interpretation, field validation and accuracy assessment of interpreted remotely sensed data. 9. Prepares thematic maps such as forest/land cover, coastal resources, low-lying, forestland population maps and technical report. 10. Operates and maintains GIS system hardware, software and other related equipment. 11. Validates on the ground the general position of (Legal and Regulatory) ENR maps and documents the project activities. 12. Integrates and analyzes ENR geospatial data. 13. Assists in the development and establishments of ENR databases for GIS-supported projects. 14. Performs other related tasks as may be deemed necessary to carry out the above-mentioned activities.							ne implementation ands and in the area, of completed		
-	CSC Minimum Requirement	One (1) Administrative	NAMRIAB-		Php	Completion of two (2) years	1 year of	4 hours of	CS Sub- Professional	Land
	Competency-Based Qualification Standard	Aide VI (Clerk III)	ADA6-20-2004	SG 6	13,851.00	studies in college	relevant experience	relevant training	(1st Level of Eligibility)	Classification Division
_ ا		Possesses basic technical competencies on: 1) Remote Sensing Skills 2) Environment and Natural Resource Data Analysis Has the ability to perform/execute the following technical competencies: 1) Clarical/ Secretarial/ Executive Assistance Skills								
9	JOB DESCRIPTION:	Has the ability to perform/execute the following technical competencies: 1) Clerical/ Secretarial/ Executive Assistance Skills 1. Assists in data gathering, compilation, archival and documentation of various thematic maps, geospatial database and all related concerns of the GI Division. 2. Assists in the encoding of metadata. Liaises with different units/offices and agencies programs and activities for specific requirements of end-users. Compiles records and other documents related to ICSU matters. 3. Liaises with other divisions, branch and partner agencies as regards to map and data preparation/integration. 4. Performs other related tasks as may be deemed necessary to carry out the above-mentioned activities.								
- 1	10									