



LIST OF VACANT POSITIONS as of (FEBRUARY 2026)

NAMRIA-RSP-Form03 Ver3 Rev04

Map your future with us!

The National Mapping and Resource Information Authority (NAMRIA), an attached agency of the Department of Environment and Natural Resources (DENR), is mandated to serve as the government's Central Mapping and Resource Information Agency. Our vision is to become a center of excellence, building an inclusive and geospatially empowered Philippines.

APPLICATION GENERAL GUIDELINES

1. Interested and qualified applicants are invited to access the link/QR code:



<https://tinyurl.com/CoSJobOpportunity>

Applicants must attach the following documents:

a. Application letter addressed to:

Usec. PETER N. TIANGCO, PhD, CESO I
Administrator, NAMRIA

- b. Fully accomplished **Personal Data Sheet (PDS)** (CS Form No. 212, Revised 2025), duly **sworn or notarized** with recent passport-sized or unfiltered digital picture; wet/digitally/electronically signed;
- c. Duly accomplished and signed **Work Experience Sheet (WES)** (Attachment to CS Form No. 212);
- d. Electronic copy of the duly approved **Performance rating in the last rating period** (if applicable);
- e. Electronic copy of **proof of eligibility/rating/license** (if applicable);
- f. Electronic copy of **Form 137 / Transcript of Records**;
- g. Electronic copy of **Certificates of training attended** (if applicable);
- h. Electronic copy of **Certificates of previous/current employment** (if applicable);
- i. Electronic copy of **Service Record** (for government employees);
- j. Electronic copy of **Certificate of Award/Recognition conferred by NAMRIA and other recognized and prestigious awarding bodies** (if applicable); and
- k. External applicants shall download and accomplish the **Applicant's Qualification form** (<http://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx>) and attach it in excel format.

2. A maximum of **three (3) positions** can be applied by the applicants.

3. The submitted application documents shall be solely used for recruitment purposes and shall be retained for a period of one (1) year; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

4. DEADLINE OF APPLICATION: 02 MAR 2026

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

*In adherence to its commitment to ethical governance, NAMRIA upholds the data privacy rights of its data subjects and ensures that all personal information collected is processed in accordance with the principles of transparency, legitimate purpose, and proportionality. Accordingly, all personal data gathered shall be safeguarded in compliance with **Republic Act No. 10173**, otherwise known as the **Data Privacy Act of 2012**, including its Implementing Rules and Regulations.*

*Furthermore, the Office affirms its commitment to the principle of **equal employment opportunity**. No applicant shall be discriminated against on the basis of age, sex, sexual orientation, gender identity, civil status, disability, religion, ethnic background, or political affiliation in the selection and appointment process.*

*The **nine (9)-month validity period of publication** shall be extended for the same period of suspension of onsite work in times of state of natural and human-induced calamities, disasters, pandemic, and other similar occurrences as declared by proper authorities where there is limited mobility and/or onsite work.*

For inquiries, applicants may contact the HRMS through hrmsrecruitment@namria.gov.ph or at **(02) 8810-5458 / 0918-925-7034**.



ZENAIDA A. LEAÑO
OIC, Administrative Division

Usec. PETER N. TIANGCO, PhD, CESO I
Administrator



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**LIST OF VACANT POSITIONS as of FEBRUARY 2026
MAPPING AND GEODESY BRANCH - (3) Vacant Positions**

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	One (1) Project Development Officer I	Not Applicable	Not Applicable	Php 24,495.00	Bachelor's degree relevant to the job	None Required	None Required	(Preferably) CS Prof/ RA 1080	Photogrammetry Division
	Additional points will be given beyond the minimum requirement								
	Additional Competency required	<ol style="list-style-type: none"> 1. Graduate of any four (4) year course, preferably IT or any Engineering related courses. 2. Exhibits effective communication skills, both written and oral. 3. Preferably with basic knowledge in using Geographical Information System (GIS) Software 4. Can efficiently leverage MS Office tools e.g. Word, Excel, and PowerPoint. 5. Preferably with CS Professional Eligibility. 							
Job Description:	<ol style="list-style-type: none"> 1. Assist in the secondary data collection; 2. Perform digital conversion and compilation of geodetic data, base and thematic maps; 3. Provide technical support in the compilation, layout, enhancement and analysis of maps; 4. Assist in the conduct of field validation/completion activities; 5. Assist in the conduct of research specifically in digitization of maps and imageries; 6. Perform other related tasks as may be deemed necessary to carry out the above-mentioned activities 								
2	One (1) Project Development Assistant IV	Not Applicable	Not Applicable	Php 22,316.00	Bachelor's degree relevant to the job	Three (3) years of relevant experience	Eight (8) hours of relevant training	(Preferably) CS SubProf	Photogrammetry Division
	Additional points will be given beyond the minimum requirement								
	Additional Competency required	<ol style="list-style-type: none"> 1. Graduate of any four (4) year course, preferably IT or any Engineering related courses. 2. Exhibits effective communication skills, both written and oral. 3. Can efficiently leverage MS Office tools e.g. Word, Excel, and PowerPoint. 4. Preferably with basic knowledge in using Geographical Information System (GIS) Software 5. Preferably with CS Sub-Professional Eligibility. 							
Job Description:	<ol style="list-style-type: none"> 1. Assist in the secondary data collection; 2. Perform digital conversion and compilation of geodetic data, base and thematic maps; 3. Provide technical support in the compilation, layout, enhancement and analysis of maps; 4. Assist in the conduct of field validation/completion activities; 5. Perform other related tasks as may be deemed necessary to carry out the above-mentioned activities 								
3	One (1) Project Development Assistant III	Not Applicable	Not Applicable	Php 20,219.00	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	(Preferably) CS SubProf	Human Resource Management Section, Administrative Division
	Additional points will be given beyond the minimum requirement								
	Additional Competency required	<ol style="list-style-type: none"> 1. Preferably a BS or AB Psychology/Business Administration - Major in Human Resource Management graduate. 2. Exhibits effective communication skills, both written and oral. 3. Can efficiently leverage MS Office tools e.g. Word, Excel, and Powepoint 							
Job Description:	<ol style="list-style-type: none"> 1. Assist in the implementation of the HR Systems; 2. Handle and monitors time and attendance and leave administration of employees; 3. Assist in the Recruitment Selection and Placement; 4. Assist in the Compensation Welfare and Benefits; and 5. Carry out other duties as may be assigned by immediate and higher supervisors. 								

*** NOTHING FOLLOWS ***