



LIST OF VACANT POSITIONS as of FEBRUARY 2026

NAMRIA-RSP-Form03 Ver3 Rev03

Map your future with us!

The National Mapping and Resource Information Authority (NAMRIA), an attached agency of the Department of Environment and Natural Resources (DENR), is mandated to serve as the government's Central Mapping and Resource Information Agency. Our vision is to become a center of excellence, building a geospatially empowered Philippines.

APPLICATION GENERAL GUIDELINES

1. Interested and qualified applicants are invited to access the link/QR code:



<https://tinyurl.com/COSJobOpportunity>

Applicants must attach the following documents:

a. Application letter addressed to:

Usec. PETER N. TIANGCO, PhD, CESO I
Administrator, NAMRIA

- b. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized or unfiltered digital picture (CS Form No. 212, Revised 2025); digitally signed or electronically signed;
- c. Electronic copy of Performance rating in the last rating period (if applicable);
- d. Electronic copy of proof of eligibility/rating/license (if applicable);
- e. Electronic copy of Form 137 / Transcript of Records;
- f. Electronic copy of Certificates of training attended (if applicable);
- g. Electronic copy of Certificates of previous/current employment (if applicable);
- h. Electronic copy of Service Record (for government employees);
- i. Electronic copy of Certificate of Award/Recognition conferred by NAMRIA and other recognized and prestigious awarding bodies (if applicable); and
- j. External applicants shall download and accomplish the **Applicant's Qualification form** (<https://www.namria.gov.ph/downloads/hr/applicantqualificationform.xlsx>) and attach it in excel format.

2. The submitted application documents shall be solely used for recruitment purposes and shall be retained for a period of one (1) year; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

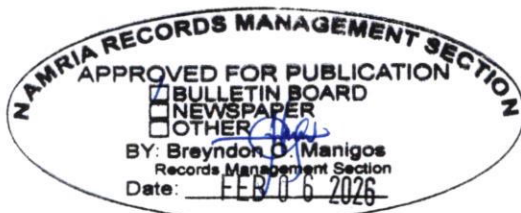
3. DEADLINE OF APPLICATION: 16 FEB 2026

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Equal opportunity: As the NAMRIA practices the Equal Employment Opportunity Principle (EEO), qualified and interested persons with disabilities (PWD), members of indigenous communities and of any sexual orientation and gender identity are highly encouraged to apply.

The nine (9)-month validity period of publication shall be extended for the same period of suspension of onsite work in times of state of natural and human-induced calamities, disasters, pandemic, and other similar occurrences as declared by proper authorities where there is limited mobility and/or onsite work.

For inquiries, applicants may contact the HRMS through hmsrecruitment@namria.gov.ph or at (02) 8810-5458 / 0918-925-7034.



ZENAIDA A. LEAÑO
OIC, Administrative Division

[Signature]
Usec. PETER N. TIANGCO, PhD, CESO I
Administrator



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SUPPORT SERVICES BRANCH - (4) Vacant Positions

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	One (1) Project Development Officer I	Not Applicable	Not Applicable	Php 24,495.00	Bachelor's degree relevant to the job	None Required	None Required	(Preferably) CS Prof	Transport Management Section, Engineering Services Division
	Additional points will be given beyond the minimum requirement								
1	Job Description:	<ol style="list-style-type: none"> Assists to formulate, institute and maintain a system monitoring, evaluating and reporting of the Division's programs and projects; Provides assistance in the evaluation and review of the project outputs of the Division; Assists in the preparation of project accomplishment/completion reports and makes recommendation for the effective implementation of projects; Coordinate and process pertinent documents in the repair and maintenance of NAMRIA Vehicles; Provide assistance in processing pertinent documentary requirements for NAMRIA Vehicles; Provides assistance in monitoring and consolidating of fuel consumption, trip ticket, and other data; Monitor, process and coordinate vehicle request of different branches to support their project implementation Performs other duties as may be assigned from time to time 							
2	One (1) Utility Worker II	Not Applicable	Not Applicable	Php 16,379.28	High School Graduate	One (1) year of relevant experience	None Required	None Required	Facilities Maintenance Section, Engineering Services Division
	Job Description:	<ol style="list-style-type: none"> In charge in the general cleanliness of the office and its vicinity. Collects and sorts garbage in accordance with the Solid Management Program of NAMRIA. Performs other tasks as maybe assigned from time to time by the Superiors. 							
3	One (1) Mechanic	Not Applicable	Not Applicable	Php 16,458.00	High School Graduate or completion of relevant vocational/trade course	One (1) year of relevant experience	None Required	None Required	Transport Management Section, Engineering Services Division
	Job Description:	<ol style="list-style-type: none"> Performs both mechanical and electrical repairs and maintenance work of motor vehicles, engines, suspension, chassis, and electrical system to ensure that the agency's motor vehicles are in good running condition at all times. Suggests steps for further improvement of the work bay. Prevents wasteful use of parts and supplies. Keeps records of equipment, tools, supplies and materials in the shop and reports losses of parts, materials and supplies to superiors. Conducts periodic inspections to determine and to assess hazards and risks within the NAMRIA Transport Management Section Workshop. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities. 							

	One (1) Driver I	Not Applicable	Not Applicable	Php 16,458.00	Completion of relevant vocational course	One (1) year of relevant experience	None Required	Driver's License (MC 10, s. 2013-Cat. IV)	Transport Management Section, Engineering Services Division
4	Additional Competency required	1. Familiar with traffic rules, road safety regulations, and defensive driving techniques. 2. Good vision and hearing, with no medical conditions that may impair driving ability. 3. Punctual, reliable, and responsible. 4. Willingness to work flexible hours.							
	Job Description:	1. Transport NAMRIA's personnel, and visitors, equipment and supplies; 2. Drive and transport top management officials as assigned; 3. Conduct basic troubleshooting and repairs of NAMRIA's vehicles; 4. Prepares and submits to the supervisor completed reports, including daily checklist (BOWL BAG), preventive/corrective maintenance request form, client request feedback forms, and accident reports; 5. Clean and wash assigned vehicles regularly; 6. Secure and maintain tools and equipment stored in assigned vehicles; 7. Ensure the roadworthiness of the assigned vehicle; 8. Performs other tasks from time to time.							
*** NOTHING FOLLOWS ***									