



*Map your Future with us!*

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency" of the government. Our vision is to be the center of excellence, building a geospatially-empowered Philippines.

**LIST OF VACANT POSITIONS as of FEBRUARY 2023 (JOB ORDER)  
HYDROGRAPHY BRANCH - (1) Vacant Position/s**

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Relevant Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
1	<b>One (1) TIDE OBSERVER</b>	Not/Applicable		<b>Php 12,019.00</b>	At least 2nd year college level or Senior High School graduate	None Required	None Required	None Required	Primary Tide Station, Manila
	Additional Competency required	<b>1. Knowledgeable in basic measurement readings;</b> <b>2. Preferably with basic electrical/electronics background.</b>							
	Job Description:	1. Maintains daily readings/recordings of tides, temperature and salinity; 2. Maintains the security of Manila Tide Station.							
*** NOTHING FOLLOWS ***									

All qualified applicants are invited to email at [hrmsrecruitment@namria.gov.ph](mailto:hrmsrecruitment@namria.gov.ph) the original scanned copies of the following application documents:

1. Application letter addressed to :

**Usec. PETER N. TIANGCO, PhD, CESO I**  
Administrator, NAMRIA

2. Properly accomplished Personal Data Sheet (CS Form 212 Revised 2017) and/or **Resume**;

3. Other Application Documents (**if available**):

- a. Certificates of Trainings attended;
- b. Certificate/s of Previous Employment;
- c. Diploma and TOR;
- d. Authenticated Certificate of Eligibility issued by CSC (as needed); and
- e. Valid Professional Licenses issued by PRC/SC/MARINA/ authorized regulatory agencies.

4. Deadline of submission is on

FEB 17 2023

5. The submitted application documents shall be solely used for recruitment purposes and shall be retained for a period of one (1) year; afterwards, they shall be disposed of in accordance with applicable laws and office regulations.

For queries, applicants may contact HRMS at (02) 8810 5458 or Engr. Jan Bryan O. Navarro at 09199774445.



**ATTY. JESSIE M. RACIMO**  
Chief, Administrative Division

**Usec. PETER N. TIANGCO, PhD, CESO I**  
Administrator



# APPLICATION CHECKLIST

NAMRIA-RSP-Form04 Rev02

### Checklist shall be submitted to HRMS for their verification

- 1. Application Letter (indicating the position being applied for and its corresponding item number)
- 2. PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph
- 3. Work Experience Sheet (CSC Form No. 212)\* (csc.gov.ph)
- 4. Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
- 5. Photocopies of the following:
  - 5.1 College/High school Diploma
  - 5.2 Transcript of Records (TOR)
  - 5.3 Valid Professional Regulation Commission (PRC) License\*
  - 5.4 CSC - Authenticated Career Service Eligibility\*
  - 5.5 Certificate/s of Previous Employment\*
  - 5.6 Service Record\*
  - 5.7 Certificates of Trainings Attended\*
  - 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies \*
- 5.7.1 Applicant's Qualification form (for Outsider)

\* If applicable

\_\_\_\_\_  
HRMS (signature)



# APPLICATION CHECKLIST

NAMRIA-RSP-Form04 Rev02

### Checklist shall be submitted to HRMS for their verification

- 1. Application Letter (indicating the position being applied for and its corresponding item number)
- 2. PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph
- 3. Work Experience Sheet (CSC Form No. 212)\* (csc.gov.ph)
- 4. Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
- 5. Photocopies of the following:
  - 5.1 College/High school Diploma
  - 5.2 Transcript of Records (TOR)
  - 5.3 Valid Professional Regulation Commission (PRC) License\*
  - 5.4 CSC - Authenticated Career Service Eligibility\*
  - 5.5 Certificate/s of Previous Employment\*
  - 5.6 Service Record\*
  - 5.7 Certificates of Trainings Attended\*
  - 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies \*
- 5.7.1 Applicant's Qualification form (for Outsider)

\* If applicable

\_\_\_\_\_  
HRMS (signature)