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LIST OF VACANT POSITIONS as of APRIL 2021 (JOB ORDER)

NAMRIA-RSP-Form03 Rev03

Map your future with us!

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. Our vision is to be the center of excellence, building a geospatially-empowered Philippines.

APPLICATION GENERAL GUIDELINES

1. All qualified applicants are invite application documents (per position a	ed to email at hrmsrecruitment@namria.gov.ph the original scanned copies of the following pplied for).
	ail, the subject should be read as: "Position applied indicate the Division/Branch and Full Name or III Cartography Division/Mapping and Geodesy Branch Maria Natividad).
b. Application letter, indicating the	ne vacant position being applied for and addressed to:
c. Properly accomplished Personal	Usec. PETER N. TIANGCO, PhD, CESO I Administrator, NAMRIA Data Sheet (CS Form 212 Revised 2017); NAMRIA employees are required to update their Electronic
PDS (EPDS) account	
d. Work Experience Sheet (CSC)	Form No. 212) (csc.gov.ph)
e. Two (2) recent Individual Perfo	ormance Commitment and Review (IPCR) Form (for government employees); and
f. Other Application Documents:	
e.1) Certificates of Trainings Attended;	e.3) Civil Service Commission- Authenticated Career Service Eligibility (as
e.2) Certificate/s of Previous Employment;	e.4) Valid Professional Regulation Commission (PRC) License (as needed); and
	he scanned documents shall be presented for HR authentication upon request of the HR Officer. s shall be placed in a long brown envelope with the Application Checklist (See posting
(http://www.namria.gov.ph/download	and accomplish the Applicant's Qualification form ls/hr/applicantqualificationform.xlsx) and email it along with the required documents to APPLICATION FOR (POSITION- DIVISION) as email subject.
4. Only applications submitted on time	e and with COMPLETE DOCUMENTARY REQUIREMENTS shall be considered.
5. The Scanned documentary require applied by the applicants.	ments submitted shall only be used for the position applied for. A maximum of three (3) positions can be
6. The submitted application documer be disposed of in accordance with app	nts (hard and electronic copies) shall be retained for a period of one (1) year ; afterwards, they shall blicable laws and office regulations. MAX 1 0 2021
7. DEADLINE OF APPLICATION: _	
	main
	ATTY. JESSIE M. RACIMO
Far and the second s	OIC Chief, Administrative Division
For queries, applicants may contac	I HKM2 at 88102428

m ec. PETER N. TIANGCO, PhD, CESO I Administrator

LOVP-JO 2021-005 (RDAB)





Map your Future with us!

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LIST OF VACANT POSITIONS as of APRIL 2021 (JOB ORDER)

RESOURCE DATA ANALYSIS BRANCH (RDAB) - (2) Vacant Position/s

No.	POSITION	Unique Item No.	Salary Grade	Basic Salary per Month	Education	Relevant Experience	Relevant Training	Eligibility	Place of Assignment
	One (1) Project Development Officer I	Not Ap	plicable	PHP 19,940.00	Bachelor's Degree relevant to the job	None Required	None Required	(Preferrably) CS Professional / RA 1080	Land Resource Data Analysis Division
1	Additional Competency required	Preferably	IT, Comp	uter Science, Fo	restry or other r	elated scienc	e courses.		
	Job Description:	2. Assists i 3. Assists i 4. Assists i	n digital co n the data n the repro	basing and arch oduction of map	ompilation of the iving of project of s and images pro	outputs; oduced in the	project;	vatial data of the p	
2	One (1) Project Development Officer II	Not Ap	plicable	PHP 21,436.00	Bachelor's Degree relevant to the job	One (1) year of relavant experience	Four (4) hours of relevant experience	(Preferrably) CS Professional / RA 1080	Land Classification Division
2	Additional Competency required	Preferably	Geoetic E	ngineering and	other related En	gineering Co	urse, Forestry	or other related s	cience courses.
	Job Description:	2. Assists i 3. Assists i 4. Assists i	n digital co n the data n the repro	basing and arch oduction of map	ompilation of the iving of project of s and images pro	outputs; oduced in the	project;	natial data of the provident of the prov	-

	APPLICATION CHECKLIST		APPLICATION CHECKLIST
	SP-Form04 Rev02		NAMRIA-RSP-Form04 Rev02
Checklist shall be	submitted to HRMS for their verification	Checklis	t shall be submitted to HRMS for their verification
	n Letter (indicating the position being applied for and its ding item number)		 Application Letter (indicating the position being applied for and its corresponding item number)
2. PERSONAL csc.gov.ph	L DATA SHEET (PDS) (CS Form 212 Revised 2017);		PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph
3. Work Expe	erience Sheet (CSC Form No. 212)* (csc.gov.ph)		. Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph)
	es of two (2) recent Individual Performance Commitment w (IPCR) Form (for government employees)		. Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees)
5 Photoconie	es of the following:	5	. Photocopies of the following:
5.1 College/Hi			College/High school 5.2 Transcript of Records (TOR)
Diploma			Diploma
5.3 Valid Profe Regulation (PRC) Lice	Commission Service Eligibility*	5.3	3 Valid Professional Regulation Commission (PRC) License* 5.4 CSC - Authenticated Career Service Eligibility*
5.5 Certificate, Employme		5.5	6 Certificate/s of Previous 5.6 Service Record* Employment*
5.7 Certificates Attended*		5.7	Certificates of Trainings Attended* S.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies *
	s Qualification form	5.7.1	Applicant's Qualification form (for Outsider)
* If applicable	Jer)	* If applica	
	HRMS (signature)		HRMS (signature)
		100 million	
NAMRIA-R	APPLICATION CHECKLIST	S	APPLICATION CHECKLIST
	SP-Form04 Rev02	Checklis	
Checklist shall be 1. Application			NAMRIA-RSP-Form04 Rev02
Checklist shall be 1. Application correspond	SP-Form04 Rev02 e submitted to HRMS for their verification In Letter (indicating the position being applied for and its ding item number) L DATA SHEET (PDS) (CS Form 212 Revised 2017);		NAMRIA-RSP-Form04 Rev02 t shall be submitted to HRMS for their verification Application Letter (indicating the position being applied for and its
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Checklist shall be	SP-Form04 Rev02 e submitted to HRMS for their verification in Letter (indicating the position being applied for and its ding item number) a. DATA SHEET (PDS) (CS Form 212 Revised 2017); a. DATA SHEET (PDS) (CS Form 212 Revised 2017); b. DATA SHEET (PDS) (CS Form 212 Revised 2017); b. DATA SHEET (PDS) (CS Form 212 Revised 2017); c. DATA SHEET (PDS) (CS Form 0. 212)* (csc.gov.ph) erience Sheet (CSC Form No. 212)* (csc.gov.ph) es of two (2) recent Individual Performance Commitment w (IPCR) Form (for government employees) es of the following: gh school 5.2 Transcript of Records (TOR) essional 5.4 CSC - Authenticated Career Service Eligibility* (s of Previous 5.6 Service Record* nt* 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies *		NAMRIA-RSP-Form04 Rev02 t shall be submitted to HRMS for their verification Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees) Photocopies of the following: College/High school Diploma Valid Professional Regulation Commission (PRC) License* 5.6 Service Record*
Checklist shall be	SP-Form04 Rev02 e submitted to HRMS for their verification in Letter (indicating the position being applied for and its ding item number) a. DATA SHEET (PDS) (CS Form 212 Revised 2017); a. DATA SHEET (PDS) (CS Form 212 Revised 2017); b. DATA SHEET (PDS) (CS Form 212 Revised 2017); b. DATA SHEET (PDS) (CS Form 212 Revised 2017); c. DATA SHEET (PDS) (CS Form 0. 212)* (csc.gov.ph) estimation of the following: gs of two (2) recent Individual Performance Commitment w (IPCR) Form (for government employees) es of the following: gh school 5.2 Transcript of Records (TOR) essional 5.4 CSC - Authenticated Career Service Eligibility* (s of Previous 5.6 Service Record* (s of Trainings 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies * Qualification form 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies *		NAMRIA-RSP-Form04 Rev02 t shall be submitted to HRMS for their verification Application Letter (indicating the position being applied for and its corresponding item number) PERSONAL DATA SHEET (PDS) (CS Form 212 Revised 2017); csc.gov.ph Work Experience Sheet (CSC Form No. 212)* (csc.gov.ph) Photocopies of two (2) recent Individual Performance Commitment and Review (IPCR) Form (for government employees) Photocopies of the following: College/High school 5.2 Transcript of Records (TOR) Diploma 5.4 CSC - Authenticated Career Service Eligibility* Valid Professional Regulation Commission (PRC) License* 5.6 Service Record* Certificate/s of Previous Employment* 5.8 Certificate of Award/ Recognition conferred by recognized and prestigious awarding bodies * Applicant's Qualification form (for Outsider) 5.8 Qualification form

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