



Map your Future with us!

NAMRIA-HRM-NRPS-FORM1.1-REV. 1

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

## LIST OF VACANT POSITIONS as of AUGUST 2016 (JOB ORDER)

### RESOURCE DATA ANALYSIS BRANCH (RDAB)

No.	Position	Unique Item No.	Salary Grade	Monthly Salary	Relevant Education	Relevant Work Experience	Relevant Training	Eligibility	Place of Assignment
1	<b>One (1) Project Development Officer II</b>	Not Applicable		<b>P17,880.00</b>	Bachelors Degree relevant to the job	One (1) year of relevant experience	Four (4) hours of relevant training	None Required (Preferably RA 1080/ CS Prof)	<b>Geospatial Integration Division (GID)</b>
<b>JOB DESCRIPTION:</b> 1. Gathers and compile ENR data from a variety of sources such as field observation and satellite imagery. 2. Undertakes data compilation and assist in data integration and analysis 3. Operates and maintain GIS system hardware software and various surveying instruments and equipment. 4. Conducts survey, mapping, pre-processing and interpretation/classification of RS data 5. Has basic knowledge in surveying and mapping procedures. 6. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.									
2	<b>One (1) Project Development Officer I</b>	Not Applicable		<b>P16,726.00</b>	Bachelors Degree relevant to the job	None Required	None Required	None Required (Preferably RA 1080/ CS Prof)	<b>Geospatial Integration Division (GID)</b>
<b>JOB DESCRIPTION:</b> 1. Gather and compile ENR data from a variety of sources such as field observation and satellite imagery. 2. Assist in data compilation, integration and analysis 3. Operate and maintain GIS system hardware software and various surveying instruments and equipment. 4. Assists in the conduct of survey, mapping, pre-processing and interpretation/classification of RS data 5. Has basic knowledge in surveying and mapping procedures. 6. Performs other related tasks as may be deemed necessary to carry out the above mentioned activities.									

**All qualified applicants are invited to submit the following required application documents to the Human Resource Management Section (HRMS), 2F NAMRIA Main Bldg., Lawton Ave. Fort Andres Bonifacio, Taguig City and email electronic copy of documents at [hrms@namria.gov.ph](mailto:hrms@namria.gov.ph)**

**1. Application letter, indicating the position being applied for and its corresponding item number addressed to:**

**Dr. PETER N. TIANGCO, CESO I  
Administrator, NAMRIA**

**2. Properly accomplished Personal Data Sheet (CS Form 212); (Email in MS Excel format, downloadable at [csc.gov.ph](http://csc.gov.ph))**

**3. Application Documents: Photocopies of Certificates of Trainings Attended; Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities; Civil Service Commission Authenticated Career Service Eligibility (as needed); Photocopy of Valid Professional Regulation Commission (PRC) License (as needed); and**

**4. Photocopies of College Diploma and Transcript of Records (TOR).**

SEP 09 2016

**5. Deadline of submission is on: \_\_\_\_\_.**

For the purpose of certifying the authenticity of photocopied documents, applicants are advised to present their ORIGINAL copies only to an authorized HR Management Officer. Any submissions beyond the specified deadline shall no longer be accepted and considered by the HRMS. Only those who submitted COMPLETE documents will be screened.

Furthermore, **prior applicants are required to email their updated PDS (in MS Excel format) and additional supporting documents at the hrms@namria.gov.ph** for deliberation

  
**CONCEPCION A. BRINGAS**  
Chief, Administrative Division

Approved by:  
  
**Dr. PETER N. TIANGCO, CESO I**  
Administrator

Posted by:  
Location:  
Date: **AUG 25 2016**  
1<sup>st</sup> Validation (5<sup>th</sup> day of posting) by:  
2<sup>nd</sup> Validation (10<sup>th</sup> day of posting) by:  
HRMS CTRL No.: JH-2016-0017