



## JOB HIRING

NAMRIA-HRM-NMSP-FORM3-REV. 0

### Map your Future with us.

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

#### **BRANCH: RESOURCE DATA ANALYSIS BRANCH (RDAB)**

##### **DIVISION: Physiography and Coastal Resources Division (PCRD)**

##### **POSITIONS: One (1) Project Development Assistant I (PDA I)**

##### **MONTHLY RATE: ₱12,735.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Computer Science /IT/Marine Transportation)*

Experience: *None Required*

Training: *None Required*

Eligibility: *Preferably with CS Sub Prof*

##### **POSITIONS: Two (2) Project Development Assistant II (PDA II)**

##### **MONTHLY RATE: ₱13,663.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Office Administration)*

Experience: *One (1) year of relevant work experience*

Training: *Four (4) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

##### **POSITIONS: One (1) Project Development Assistant II (PDA II)**

##### **MONTHLY RATE: ₱13,663.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Marine Biology)*

Experience: *One (1) year of relevant work experience*

Training: *Four (4) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

##### **POSITIONS: One (1) Project Development Assistant III (PDA III)**

##### **MONTHLY RATE: ₱14,641.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Computer Science/IT)*

Experience: *Two (2) years of relevant work experience*

Training: *Eight (8) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

##### **POSITIONS: Two (2) Project Development Assistant III (PDA III)**

##### **MONTHLY RATE: ₱14,641.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Marine Biology)*

Experience: *Two (2) years of relevant work experience*

Training: *Eight (8) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

Additional Competency Requirement: *Knowledgeable in Marine Biology and Coastal Resource (Corals and sea grass)*

##### **POSITIONS: One (1) Project Development Officer I (PDO I)**

##### **MONTHLY RATE: ₱16,726.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Computer Science/IT/Marine Transportation)*

Experience: *None Required*

Training: *None Required*

Eligibility: *Preferably with CS Prof*

Additional Competency Requirement: *Knowledgeable in Marine Biology and Coastal Resource (Corals and sea grass), preferably with diving skill*

**POSITIONS: Two (2) Project Development Officer I (PDO I)**

**MONTHLY RATE: ₱16,726.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Geodetic Engineer)*

Experience: *None Required*

Training: *None Required*

Eligibility: *Preferably with CS Prof*

Additional Competency Requirement: *Knowledgeable in Basic Remote Sensing Technology*

**POSITIONS: One (1) Project Development Officer II (PDO II)**

**MONTHLY RATE: ₱17,880.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Statistics)*

Experience: *One (1) year of relevant work experience*

Training: *Four (4) hours of relevant training*

Eligibility: *Preferably with CS Prof*

**POSITIONS: One (1) Data Processor III (DP III)**

**MONTHLY RATE: ₱11,869.00**

Education: *Completion of two (2) years studies in college relevant to the job*

Experience: *Two (2) years of relevant work experience*

Training: *Eight (8) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

**POSITIONS: Two (2) Driver I**

**MONTHLY RATE: ₱13,890.00**

Education: *Completion of relevant vocational course*

Experience: *One (1) year of relevant work experience*

Training: *None Required*

Eligibility: *Driver's License (MC 11, s.96-Cat III)*

**DIVISION: Land Resource Data Analysis Division (LRDAD)**

**POSITIONS: One (1) Project Development Officer III (PDO III)**

**MONTHLY RATE: ₱21,078.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Natural Science)*

Experience: *Two (2) years of relevant work experience*

Training: *Eight (8) hours of relevant training*

Eligibility: *Preferably with CS Prof*

**DIVISION: Land Classification Division (LCD)**

**POSITIONS: One (1) Project Development Officer II (PDO II)**

**MONTHLY RATE: ₱17,880.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Natural Science)*

Experience: *One (1) year of relevant work experience*

Training: *Four (4) hours of relevant training*

Eligibility: *Preferably with CS Prof*

**POSITIONS: Two (2) Project Development Assistant III (PDA III)**

**MONTHLY RATE: ₱14,641.00**

Education: *Bachelor's Degree relevant to the job (Preferably graduate in BS Natural Science)*

Experience: *Two (2) years of relevant work experience*

Training: *Eight (8) hours of relevant training*

Eligibility: *Preferably with CS Sub Prof*

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**All qualified applicants are invited to submit the following required application documents to the Human Resource Management Section (HRMS), 2F NAMRIA Main Bldg., Lawton Ave. Fort Andres Bonifacio, Taguig City and e-mail scanned copies at [hrms@namria.gov.ph](mailto:hrms@namria.gov.ph).**

**1. Application letter, indicating the position being applied for and its corresponding item number addressed to:**

**Dr. PETER N. TIANGCO, CESO I**

**Administrator, NAMRIA**


**2. Properly accomplished Personal Data Sheet (PDS) (CS Form 212) including Community Tax**

**3. Application Documents: Photocopies of Certificates of Trainings Attended; Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities; Civil Service Commission Authenticated Career Service Eligibility (as needed); Photocopy of Valid Professional Regulation Commission (PRC) License (as needed); and**

**4. Photocopies of College Diploma and Transcript of Records (TOR).**

**5. Deadline of submission is on: JUL 27 2016.**

*\*note: For the purpose of certifying the authenticity of photocopied documents, applicants are advised to present their ORIGINAL copies only to an authorized HR Management Officer. Any submissions beyond the specified deadline shall no longer be accepted and considered by the HRMS. Only those who submitted COMPLETE documents will be screened.*



**Concepcion A. Bringas**  
Chief, Administrative Division

Approved by:



**Dr. PETER N. TIANGCO, CESO I**  
Administrator

Posted by:

Location:

Date: JUL 14 2016

1<sup>st</sup> Validation (5<sup>th</sup> day of posting) by:

2<sup>nd</sup> Validation (10<sup>th</sup> day of posting) by:

HRMS CTRL No.: JH-2016-0009