



NAMRIA-04. Provision of Evaluation, Certification, and Registration Services

Clients can request the following services at the Client Service Units (CSU) of the Mapping and Geodesy Branch (MGB), Hydrography Branch (HB), and Resource Data Analysis Branch (RDAB).

PRODUCT LIST	PRODUCT PROCESS TIME (PPT)
Certification for Exploration Permit (CEP)	2 hours 30 minutes
Certification of Geodetic Control Points	30 minutes/certificate
Certification of Nautical Distances (CND)	2 hours 30 minutes
Certification of No Record of LC map and/or FAO	7 days
Certification of Oceanographic Information (COI)	15 days 1 hour 15 minutes
Certification of Slope Map	19 days
Certification of Tide Gauge Benchmark (CTGB)	5 days 1 hour 15 minutes
Evaluation of GNSS Data	1 day/project
GNSS Receiver Registration	1 day/certification
Map Certification and Evaluation	19 days

OFFICE OR DIVISION	Client Service Units (CSUs) – MGB, HB, RDAB	
CLASSIFICATION	Complex, Highly Technical	
TYPE OF TRANSACTION	G2C - Government to Citizen G2G - Government to Government G2B - Government to Business	
WHO MAY AVAIL	All	
CHECKLIST OF REQUIREMENTS	WHERE TO SECURE	
External Client Request (ECR) form – (1 original)	<ul style="list-style-type: none"> • CSU – MGB, HB, RDAB • www.namria.gov.ph/forms.php 	
Valid ID (SSS, GSIS, Voter's ID, Passport, BIR, Driver's License, Postal ID, UMID, PRC ID) – (1 original/digital copy)	Concerned Government Agency	



Proof of Payment (POP) – (3 photocopies/digital copy)		Client's bank (for offsite payment)		
REQUIREMENTS FOR CERTIFICATE FOR EXPLORATION PERMIT				
Environmental Work Program for Offshore Exploration (EWPOE) received by MGB – (1 photocopy/digital copy)		Client		
REQUIREMENTS FOR CERTIFICATION OF SLOPE MAP				
Memorandum of Agreement (MOA) – (1 original/digital copy)		PCRD, RDAB		
Original/Transfer Certificate of Title (OCT/TCT) – (1 photocopy/digital copy)		Client thru LRA/Registry of Deeds		
Lot Data Computation/Lot Description if OCT/TCT is unreadable or contain erroneous TD – (1 photocopy/digital copy)		Client thru DENR/LRA		
Certified tie point from LMB/SMD – (1 original/digital copy)		Client thru DENR		
Survey/Sketch Plan – (1 blueprint/photocopy/digital copy)		Client thru DENR/LRA		
Special Power of Attorney if the client is not the lot owner/claimant – (1 photocopy/digital copy)		Client		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
Inquire about Evaluation, Certification, and/or Registration Services	Discuss product specification, service requirements, availability, processing time, payment options, price, and delivery mode	None	Time will start immediately after accomplishing the ECR	<i>CSS/CSU Staff</i> HB/MGB/RDAB /GISMB
1. Submit all required documents	1. Verify all requirements, accomplish ECR, and issue OP	None	20 minutes	<i>CSU Staff</i> HB/MGB/RDAB



2. Present OP and pay required fee	2. Issue OR	See PP Table below	15 minutes	Cashier Cashier Section
For OFF-SITE CASH TRANSACTIONS , clients can pay the required fee through the Land Bank of the Philippines (LBP) or as per instruction during client inquiry. Clients must secure POP and follow the blue shaded steps until release of evaluated, certified and/or registered data/information/equipment.				
3. Send digital POP	3. Verify POP and issue OR	None	2 days	Cashier Cashier Section
	Record OR on ECR and AR and send digital AR and OR	None	15 minutes	CSU Staff HB/MGB/RDAB
	Evaluate, certify and/or register data/information/equipment	None	See PPT Table above	Processing Unit HB/MGB/RDAB
4. Send accomplished digital AR with feedback details	4. Verify feedback on AR and release evaluated, certified and/or registered data/information/equipment	None	15 minutes	CSU Staff HB/MGB/RDAB
3. Present OR	3. Verify OR 3.1. Record OR on ECR and AR 3.2. Issue AR	None	15 minutes	CSU Staff HB/MGB/RDAB
	Evaluate, certify and/or register data/information/equipment	None	See PPT Table above	Processing Unit HB/MGB/RDAB
4. Present AR	4. Verify AR and release evaluated, certified and/or registered data/information/equipment	None	15 minutes	CSU Staff HB/MGB/RDAB
5. Accomplish Acceptance and Feedback Details on AR	5. Verify acceptance and feedback on AR	None	5 minutes	CSU Staff HB/MGB/RDAB



TOTAL	PPT + 1 hour & 10 minutes	
	PPT + 2 days, 1 hour & 5 minutes	

PRODUCT LIST	UNIT	PRODUCT PRICE (PP)
Certificate for Exploration Permit (CEP)	certificate	2,500.00
Certification of Geodetic Control Points	certificate	360.00
Certificate of Nautical Distances (CND)	1 st 25 M	180.00
	+ per M	25.00
Certification of No Record of LC map and/or FAO	certificate	100.00
Certificate of Oceanographic Information (COI)		
<ul style="list-style-type: none"> • hourly heights data per month 	per station	300.00
<ul style="list-style-type: none"> • times and heights of high and low waters including lunitidal interval of daily heights per month 	per station	300.00
<ul style="list-style-type: none"> • monthly and annual data of mean sea level and other tidal datum planes per month 	per station	300.00
<ul style="list-style-type: none"> • Tide Reducers per month 	per station	300.00
<ul style="list-style-type: none"> • highest and lowest tide observed 	per station	150.00
<ul style="list-style-type: none"> • tidal extremes per year 	per station	360.00
<ul style="list-style-type: none"> • tidal data analysis and processing per month 	per station	1,000.00
<ul style="list-style-type: none"> • mean hourly tidal current velocity 	per station	300.00
Certification of Slope Map (printed)		
<ul style="list-style-type: none"> • Pricing based on GEP Verification Survey Rates at 50% discount 		See Table on next page
Certificate of Tide Gauge Benchmark (CTGB)	benchmark/ station	360.00
Evaluation of GNSS Data	pt.	500.00
GNSS Receiver Registration	receiver	1,800.00
Map Certification and Evaluation		



PRODUCT LIST	UNIT	PRODUCT PRICE (PP)
• application fee	certificate	500.00
• evaluation fee	cm ²	0.20
• certification fee	certificate	200.00

GEP VERIFICATION SURVEY RATES (Verification Survey per Lot/Title)							
Areas in Hectares	0	10	20	30	40	50	60
< 0.5	50,000						
0.5-1.0	75,000	272,500	445,000	595,000	727,000	840,000	962,500
2	95,000	290,000	460,000	610,000	740,000	852,500	972,500
3	115,000	307,000	475,000	625,000	752,000	865,000	982,500
4	135,000	325,000	490,000	640,000	765,000	877,500	992,500
5	155,000	342,500	505,000	640,000	765,000	890,000	1,002,500
6	175,000	360,000	520,000	655,000	777,500	902,500	1,012,500
7	195,000	377,500	535,000	670,000	790,000	915,000	1,022,500
8	215,000	395,000	550,000	685,000	802,500	927,500	1,032,500
9	235,000	412,500	565,000	700,000	815,000	940,000	1,042,500
10	255,000	430,000	580,000	715,000	827,500	952,500	1,052,500