



Map your Future with us!

NAMRIA-HRM-NRPS-FORM1.1-REV. 1

The NATIONAL MAPPING and RESOURCE INFORMATION AUTHORITY (NAMRIA) an attached government agency of the Department of Environment and Natural Resources (DENR) is mandated to act as the "Central Mapping and Resource Information Agency of the government. By 2020, our vision is to be the center of excellence, building a geospatially-empowered Philippines.

LIST OF VACANT POSITIONS as of MARCH 2017 (JOB ORDER)

GEOSPATIAL INFORMATION SYSTEMS MANAGEMENT BRANCH (GISMB)

No.	Position	Unique Item No.	Salary Grade	Monthly Salary	Relevant Education	Relevant Work Experience	Relevant Training	Eligibility	Place of Assignment
1	One (1) Project Development Assistant I	Not Applicable		P14,931.00	Bachelor's degree relevant to the job	None Required	None Required	None Required (Preferrably CS Sub Prof)	MSO Region 7, Cebu, GISD, GISMB
2	One (1) Driver I	Not Applicable		P13,890.00	High School Graduate	None Required	None Required	Driver's License (MC 11, s.96-Cat III)	Director's Office, GISMB

All qualified applicants are invited to submit the following required application documents to the Human Resource Management Section (HRMS), 2F NAMRIA Main Bldg., Lawton Ave. Fort Andres Bonifacio, Taguig City and email electronic copy of documents at hrms@namria.gov.ph

1. Application letter, indicating the position being applied for and its corresponding item number addressed to:

Dr. PETER N. TIANGCO, CESO I
Administrator, NAMRIA


2. Properly accomplished Personal Data Sheet (CS Form 212); (*Email PDS in MS Excel format at hrms@namria.gov.ph. PDS downloadable at csc.gov.ph*)

3. Application Documents: Photocopies of Certificates of Trainings Attended; Certificate/s of Previous Employment with corresponding Actual Duties and Responsibilities; Civil Service Commission Authenticated Career Service Eligibility (as needed); Photocopy of Valid Professional Regulation Commission (PRC) License (as needed); and

4. Photocopies of College Diploma and Transcript of Records (TOR).

5. Deadline of submission is on: APR 07 2017.

For the purpose of certifying the authenticity of photocopied documents, applicants are advised to present their ORIGINAL copies only to an authorized HR Management Officer. Any submissions beyond the specified deadline shall no longer be accepted and considered by the HRMS. Only those who submitted COMPLETE documents will be screened.


CONCEPCION A. BRINGAS
Chief, Administrative Division

Approved by:

Posted by:

Location:

Date: MAR 27 2017

1st Validation (5th day of posting) by:

2nd Validation (10th day of posting) by:

HRMS CTRL No.: JH-2017-0007


Dr. PETER N. TIANGCO, CESO I
Administrator